

**NEW HACKENSACK FIRE DISTRICT**  
Standard Operating Guidelines  
**REQUEST FOR ADDITION AND/OR CHANGE TO THE SOG MANUAL**

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

To: Chief of the Department

From: \_\_\_\_\_

Subject: Change or Addition to the SOG Manual

This request involves a (Check One)

Change to SOG : \_\_\_\_\_

Addition to SOG: \_\_\_\_\_

Reason for this request:

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Improvements expected by making this change or addition (Be specific):

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References that you used in developing this change or addition (laws, policy, etc.):

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