

New Hackensack Fire District Freedom of Information Law Request

All Freedom of Information Law Requests must be made in writing. Please complete this form and submit by first class mail to:

New Hackensack Fire District
Attn: Roderick J. MacLeod
217 Myers Corners Road
Wappingers Falls, NY 12590

Within five (5) business days this agency will respond to your request for records with a written acknowledgment of the receipt of such request and a statement of the approximate date, which shall be reasonable under the circumstances of the request, when such request will be granted or denied. **Only one request per form.**

Requestor Information (Required):

Name:	Date:	
Mailing Address:		
City:	State:	Zip:

Your request should identify or describe the records sought with sufficient specificity to enable the New Hackensack Fire District to ascertain and locate the records being requested. Please fill in **all known or applicable** information. You may wish to identify the party you represent.

Telephone Number:	E-mail:
Firm/Organization Name:	Party You Represent:
Date & Time of Incident:	Location of Incident:
Type of Incident:	Name(s) of Individual(s) Involved:
Description of Records Sought:	